

NVFD Monthly Business Meeting
March 7, 2005
Called to order @7:31

Secretary's Report:

- February's Business Meeting minutes accepted as posted.

Treasurer's Report:

- Accepted as presented.

Correspondence: Thank you notes/contributions were received from:

- Hamilton Books (Falls Village)
- Dauphinis
- Fidler/Davidson

President's vacancy nominations:

Nominations as follows:

- Richard Byrne w/second (declined)
- Arthur Rosenblatt w/second (accepted)
- Ken Ludwig needing second (declined)
- No nominations from the floor

A motion was approved for nominations to be closed and for the secretary to cast one ballot for Arthur Rosenblatt for the position of president.

The vice president position is now vacant. Nomination for this position will proceed in accordance with the by-laws.

Announcements:

- Tunixs Hose parade information will be posted.
- Insurance beneficiary designation forms need to be completed and are due to Daryl Byrne.
- The Town of Norfolk's Affordable Housing survey was promoted and members were urged to complete and return the survey.
- Arthur presented the department with a copy of "Roberts Rules" which he kindly donated. The book will be kept in the meeting room making it available for reference purposes.

LCD:

- The preliminary budget, which reflects a 3 percent increase, will be voted on next month.

Chief:

- Thanks to members for their response to recent calls.

- Bob Marchi, Tyler Marchi, and Gary Bottum have volunteered to be the new wardens.
- Brian Hutchins resigned as training officer. The officers will now manage the monthly training.
- Officers meetings are now scheduled for Thursdays.
- Firehouse needs attention regarding tidiness. Please clean up after yourself.
- Members not possessing a current CDL should not move apparatus for any purpose.
- Thanks to Ron Zanobi, Hartley Meade, and various other members for completing the inventory. Only a few minor items were noted as missing.
- The North Canaan parade is scheduled for 6/25. We will not be standing-by this year.
- NVFD members selected for the regional Task force have had their pagers programmed for an additional tone. Any members currently certified in Firefighter 1 *and* HAZ/MAT may join the Task force. A Task Force drill is scheduled for 3/8 @ 7PM with a response to the Main Station in Winsted. Departments from Lakeville to New Hartford will be participating.
- The house generator needs to be started manually when the power fails. Service for repair is scheduled for later this week.

Wardens:

- No report

Training Officer:

- 4 members were CPR/AED certified as a result of a recent training. Thanks to Keith Byrne for providing the class. The next CPR/AED training is scheduled for 4/25. A motion was approved to purchase AED pads @ \$50 as the existing pads have expired.
- A 4/18 blood borne pathogens class will be offered by CIRMA.
- The Norfolk Ambulance is sponsoring an EMT certification course beginning 3/14.
- Cross training practices with the ambulance are being considered.

Mechanics:

- A motion to purchase an fire extinguisher for \$40 for Tanker 100 was approved.
- The portable pump needs further service.

Fire Police:

- No problems noted.
- A pre-plan for detouring traffic in the town center should be established.

Explorers:

- Ben Ludwig & April Spear resigned as post advisers.
- Daryl Byrne and Bob Marchi will advise the post with assistance from a variety of members.

- A new helmet was approved for purchase and other gear may need to be purchased pending an inspection.

Old Business:

Building Committee: No report

Truck Committee: Preliminary bid information is being processed. The Torrington Area Foundation of Public Giving awarded a \$10,000 grant to the NVFD to be used toward the purchase of our new engine. A press release announcing such and thanking the foundation will be arranged by Ken Ludwig.

Insurance Committee: Daryl will be attending an insurance related meeting in Avon on 3/10 @ 7PM.

Membership:

An application for membership was presented for Michael Sinclair.

Daryl suggested a mentor program to assist new members. See Daryl if interested.

Other:

The Kelley swamp dry hydrant installation has the wetlands committee approval and is being scheduled for the near future in compliance with the timeline established by the DEP matching grant criteria.

Ken Ludwig moved to create a committee to revisit the by-laws to bring them into alignment/conformance with the SOP's & SOG'S along with NFPA, OSHA, NIOSH, NIMS, USFA and FEMA standards. To initiate changes in the way the department operates for firefighting safety, risk management and liability and to clarify as needed. To have the by-laws with the recommended changes reviewed by a qualified attorney (preferably one with a background in firefighter safety and fire department litigation) and to implement his/her recommendations, along with the committee's to the benefit of the membership, the department and the Town of Norfolk. The motion was seconded by Sandy Evans and after discussion was defeated by a simple majority of the attending members.

A motion to approve January's minutes with the addition that "the ladder has been returned" was approved.

New Business

- NVFD SOG's, as written by the officers, were distributed to the attending membership. The chief requests that members review the document and be prepared to discuss and/or critique it at next month's business meeting. Special thanks to Matt Ludwig for his work with the proposed SOG's.

- Richard Byrne announced his discovery that the NVFD's first motorized apparatus was put into service in 1913 and was stored in the building that now houses Norfolk Construction on Maple Avenue.
- Road Race preparations are being addressed.
- A uniform inspection is scheduled for 4/2 & 4/23 9:00-12:00.
- The Ladies Auxiliary were planning an Easter Egg hunt fund raiser, but learned that the churches have already scheduled one for 3/26. Traffic control might be requested for the event.

A motion for Adjournment was approved at 9:04.

Minutes recorded and submitted by Paul Padua