

NVFD Monthly Business Meeting

March 5, 2007

Called to order @7:30

Secretary Padua presiding

Secretary's Report:

- February's Business Meeting minutes accepted as emailed.

Treasurer's Report:

- Accepted as presented.

LCD:

- Automatic mutual aid dispatch issue was revisited.

Chief:

1. Thanks to all who assisted during the ice storm on March 2nd, 2007. 70% of the town was without power, numerous trees and power were line down resulted in 18 calls for service 13 hours of standby.
2. We received \$17,872.10 donation from the Battistoni estate.
3. The budget review and submission to the Selectmen is scheduled for 3/6. The budget will include the new engine and capitol requests.
4. The membership review was completed at the 2/28 officers meeting. Noncompliant members will be notified of any issues.
5. AFG 5% matching grants are available and need to be completed by 4/7. Two applications are permitted. One for the new engine the other, for equipment. Ted and Ken have volunteered to assist. The wardens will be assisting with the \$2,500 DEP forestry-matching funds grant that is due by 5/20. DEP cadet training funds at the fire academy is available again. Names will be submitted for the post.
6. All incentive forms have been submitted. Anyone who did not fill out an allotment sheet must now go to the town hall to complete one.
7. The Anti discrimination policy was posted. As NVFD members, we are considered employees of the town and are referred to as such in the policy. Any questions regarding any posted policies should be directed to an officer, please do not deface posted materials.
8. The NVFD is in the process of updating the mission statement that will include NIMS compliance.
9. The 4" monitor valve has been purchased after Selectmen and BOF approval.
10. A new fire alarm was installed at 19 Terrace view (the former nursery). The sprinkler standpipes are no longer operable as the building is now a residential structure.
11. All purchases need approval regardless of amount. Please see the chief with any questions. We are keeping a close eye on expenditures for our budgeted items.
12. Three pagers were damaged beyond repair; a loss claim was submitted to CIRMA. If you damage any equipment let the chief know so a report can be

- made. Please do not attempt to repair pagers yourself as it voids the warranty. Pittsfield Communications has given us loaners until next budget.
13. Gerry Christinat is now able to respond to calls. Ron will issue him a key.
 14. The Irish Band event will be here at firehouse on April 29. Tickets are available form Richard.
 15. Assistance is being sought for the promotion and organization of Memorial Day events. See the chief if interested.
 16. The firehouse clock is now available from the Redford's. The Norfolk Historical society will be contacted for its safe keeping until we decide what to do with it. A memorial plaque with Alan's name is being donated to the NVFD and will be displayed with the clock.
 17. Curt Mechare's retirement event is scheduled for 3/9 at 7:00. See the chief if interested.
 18. The New England Fire Expo is scheduled for 6/20-24 in W. Springfield.
 19. A Station Style Conference is scheduled for 4/29-5/1 in Denver. See the chief if interested.
 20. Al Day has moved to Florida. His equipment was returned.
 21. Jackets and job shirts are for sale. Please sign up on board and have your money to the Chief by 4/2.

Wardens:

- The brush truck light bar replacement is being shipped.

Training Officer:

- This month's training calendar will be emailed to the membership as well as posted on the departments web site.

Mechanics:

- A trickle charger will be installed on the brush truck.

Fire Police:

- No report.

Explorers:

- No report.

Committee Reports:

- **Bylaws Committee:** No Report.

- **Building Committee:** An architect has been retained to research the feasibility of upgrading the current firehouse vs. the construction of a new building.

- **Truck Committee:** The attending membership approved a motion to recommend to the selectmen the purchase of the American LaFrance apparatus as specified in the \$468,657.00 bid presented at the meeting.
- **Insurance Committee** No Report.
- **House Committee:** No Report.

Correspondence:

- None available.

Old Business:

- The fire apparatus restoration contractor did not show to evaluate the potential work on the Studebaker. Another contractor will be contacted.

New Business:

- Separate motions approved the purchase of a:
 - \$790 turnout gear drying rack.
 - \$300 back rack for the brush truck.
- The attending membership approved a motion to deposit the \$17,872.10 donation from Battistoni estate to the truck fund.
- The attending membership approved a motion that the Norfolk Volunteer Fire Department hereby recognizes and adopts the principles and policies of the National Incident Management System (NIMS) as the standard for incident management was approved.

Meeting Adjourned @ 8:45

Minutes recorded and submitted by: Paul Padua