

NVFD Monthly Business Meeting
November 5, 2007
Called to order @7:30

President Denny presiding.

Secretary's Report:

- October's Business Meeting minutes accepted as emailed.

Treasurer's Report:

- Accepted as presented.

LCD:

- Allen Gawel is no longer with LCD.
- The plain language training program is pending.
- Discussion was entertained regarding the need for an all tone to announce the daily fire danger. The general consensus was to request of LCD to eliminate the all tone practice.

Chief:

- A motion was approved requesting the mechanics & Board of Trustees to meet and review options for an electric drain valve for the tanker's pump not to exceed \$2000.
- The appeal letters will out this week to the postal patrons of Norfolk.
- The Line Officers met with Raynard and Pierce to review our VFIS coverage. Recommend an increase in the coverage to match CIRMA benefits. This will be a budgeted item for next year's policy renewal. The Officers will be meeting with CIRMA again this month.
- The new hose is in and will be placed in service soon. The new tripod lights are also in and should be installed on E30. The needed for E30 and E90 adapters and valves for B80 have arrived and placed in service.
- I have been asked to chair the ESF4 (fire) for the public safety task force for region 5. To propose a county plan for regional responses and funding.
- The drill in Colebrook center was an eye opener. Colebrook has us playing a key role in their mutual aid plans. Please try to familiarize yourselves (especially drivers) with the preplans for Colebrook.
- E30 master drain valves were not repaired Fleet Masters obtained wrong valves parts. E90 will be going 11/12 for its annual pump test and service.
- There will be a fire drill planed for Sunday the 11th at the Congregational Church. Immediately following mass.
- Breakfast with Santa Set up the Nov. 30th 6 pm Saturday 6am set up.
- Christmas tree lighting Nov. 24th , decorate the engine at noon. Traffic control has been requested to remain for the carolers to cross to the library.
- Paul has volunteered to run the Santa delivery on Christmas Eve. Please see him if you can help.

- Karaoke night is the 17th come join the fun. Again Paul is running it so give him a hand if you're able.
- I have asked the mechanics to pretreat the diesel fuel tank with additive for the winter. If you get fuel from Georges please add a bottle of additive when you get to the station.
- Jeff will update us on LCD but I will be making a request for communications training and for the department to begin using plain language as soon as the training is obtained.
- I have asked that the pumps be winterized by 12/1/07. So drivers we will be running dry pumps for the winter. Some discussion has been made about the tanker PTO pump the mechanics can not install the linkage as previously thought so the tanker PTO pump will be shut off for the winter season until a solution can be made and the associated costs budgeted for. Other ways to pump off the tanker are being investigated.
- Steve H. has been cleared by Matt and Jeff to operate all the apparatus.
- Two hand held traffic stop signs are on U50 for fire police use.
- The new flat top grill is finally here it was delivered today.
- The four gas meter from E30 was sent for calibration.
- One PPV fan is out of service faulty gas cap. Should be in service tomorrow.
- Heat is on in the bays please remember to close the doors.
- Budget season is approaching if there is something you'd like to see in the budget please let us know.

Wardens:

- Help with the new hose was requested for the Monday night practice.

Training Officer:

- Practice is scheduled for 11/12.
- Indoor training such as blood borne pathogens, communications, etc. are being prepared for the winter practice dates.

Mechanics:

- A reminder to begin running dry pumps was entertained.

Fire Police:

- Thanks for assistance with recent calls.
- New badges are in and distributed.

Explorers:

- The Post members are planning to assist with the upcoming fund raisers.

Correspondence:

- Thank you notes & donations were announced.
- A notice regarding the Battistoni estate proceedings was reviewed.

- An appeal letter from the Town's 250th anniversary committee was discussed with a resulting motion approving a \$250 donation.

Old Business:

Building Committee: A project manager was secured for the ambulance building project. Any ideas regarding the design of a new/updated firehouse should be presented to Ken.

Truck Committee: no report.

Insurance Committee: A meeting with the ambulance officers has been scheduled to discuss the CIRMA & VFIS coverage and upcoming budget implications.

House Committee: The committee request that any inventory used needs to be reported to the committee for replacement purposes. The committee suggested that the Breakfast with Santa consider using in-house inventory items.

- All preparations for Karaoke are complete. An appeal letter was sent to Norfolk area businesses inviting them to co-sponsor the event.
- Tree lighting concerns regarding the new lawn were discussed. \$200 was approved for the purchase of refreshments.
- A Membership committee review is needed prior to voting on the pending membership application. A vote will be added to next month's agenda.

New Business:

- An ATV Committee was formed and consists of Steve H, Tyler, Matt, & Dylan.
- The Botelle School will host EMS and Fire Department visits on an alternating year schedule.

A motion to adjourn was approved at 8:38

Minutes recorded and submitted by Paul Padua.