

Norfolk Volunteer Fire Department  
Monthly Meeting Minutes  
Dec. 1, 2008

President Rowland Denny called the meeting to order at 7:30 pm.

**Secretary's Report**

**M/S/P** minutes of Nov. 3, 2008

**Treasurer's Report**

**M/S/P** the treasurer's report

Karaoke fundraiser was a success

**LCD**

Executive director visited all the tower sites  
A 9<sup>th</sup> dispatcher will be starting Dec. 31, former dispatcher  
Will be making presentations to Fire Schools  
Sharon Tower, Verizon wants to put up their own building  
EMD was signed off by all the doctors  
New EMD books are placed

**Chief's Report:**

1. The Seagrave preconstruction meeting went well there were several changes to the specifications due to the changes in manufacturing since the 2007 Bid specs. We received no charges or credits for most the changes. The most significant changes which were increasing the front and rear axle sizes including the tires to handle the estimated weight and load of the equipment, there was no charge for this upgrade. The addition of compartments under the walkway (\$730.00), which were eliminated in the original bid due to the exhaust package. Since it is not required on the 2006 Cat engine we added them to be the

same as E30. We also added cab access doors (\$994.00) and a handrail in the cab (\$367.00). The remaining (\$585.00) was to paint the chassis frame, bumper extension, suspension, axles, air tanks, fuel tank, battery boxes, etc job color. Matt and I approved these changes and additional costs. The cost of the changes is \$2,676.00. This will be due to Fleet masters next July with the delivery and will be separately invoiced and budgeted.

2. In addition the Board of Finance did approve the Lease agreement for the purchase of the Seagrave over 7 years on 11/13/08. However the town attorney has questioned the minutes of the town meeting, which approved the purchase and did not specifically use the term Lease. So the revision has been added to a town meeting scheduled for 12/4/08 at 730pm held at Botelle School.
3. Reminder to all who use blue lights to sign the roster on the board this will be submitted to the state January 1<sup>st</sup> 2009.
4. The Hazmat training has been canceled by the regional team due to instructor scheduling.
5. The rural water FDH2O blue signs are being placed at static water sources, rivers, lakes, streams, dry hydrants, etc.
6. Congratulations to Brian Hutchins, Richard Byrne, Jeff Towle and Matt Ludwig for completing the NMIS IC 300 command and control course held in New Hartford. This was a 24 hours class, which is required by FEMA for the department to have members trained in by January 2009.
7. Thanks to John Curtiss for his electrical assistance with the breathing air compressor.
8. Thanks to all who assisted with karaoke night and the Christmas tree lighting events.
9. I have been asked to meet with Colebrook Fire Department LCD on 12/2 to discuss mutual aid responses for Colebrook and integration with the CAD system.

Meeting Thursday, 12/4 7:30 to change from loan to lease at Botelle school

Haz mat training has been cancelled, instructors unable to make the Sunday meetings

Response into Colebrook

Response training on third Wednesday of each month

### **Warden's Report:**

Going through old air bottles, need to dispose of bottles taken out of service

Have 18 Survive Air and 5 Scot air packs

SCBA check sheet has been reworked

### **Fire Police:**

Going well

### **Explorers:**

Need to take care of bottle return ASAP, kids members to help drive to return bottles

Members are at 6, many have become Firefighters

### **Training:**

No report

### **Mechanic's Report:**

No report

### **Correspondence:**

Invited to Sharon's Festival of Lights on Dec. 6

Dec. 8 is annual legislative night at Burrville Fire School

Correspondence from Secretary of State of CT, certificate given to Ed Kelley, a WWII veteran

## **Committee Reports:**

- **Building Committee:** Working with architect, still in the works
- **Insurance Committee:** none
- **House Committee:** call Sandy when snacks are gone so she can get more
- **ATV Committee:** none

## **Old Business:**

Tree lighting went well

Thanks from Paul about Karaoke support

Breakfast with Santa is Saturday, Dec. 6, set up is Friday at 6:00, all who can help please assist, be there at 6:30 am on Saturday to help if you can.

## **New Business:**

Application for membership was defeated by a vote of 11 nay, 9 yea.

Wed Dec. 10, 7:00 at Town Hall, Local Emergency Planning Committee looking for new draft for plan for pets

Brianna Whalen proposed to hold a dance as a Fund Raiser to be held on Valentines' Day at Hall of Flags, she will be the chair

**M/S/P** to hold Valentine's Day fundraiser.

Stocs boxes are in and will be stored in the trailer

Meeting adjourned at 8:20

Judy Ludwig  
Secretary

