

Norfolk Volunteer Fire Department
Monthly Meeting Minutes
Nov. 3, 2008

President Rowland Denny called the meeting to order at 7:30 pm.

Secretary's Report

M/S/P to approve the minutes of 10/6/08 as amended. Amended minutes will be e-mailed to membership.

Treasurer's Report

M/S/P took in donations, received a grant for \$2500.00 for air packs, budget is at 70%. Chiefs met and reviewed current budget and came up with spending plan for remainder of year.

LCD

They will be doing an EMD training on new system. There will be an open communications session at Charlotte Hungerford on Nov. 6 for those who wish to attend. The new CAD system will provide cross streets for ease of location during calls.

Chief's Report: Chief Report November 3, 2008

1. The Selectmen of the town has canceled the American Lafrance contract. At a special meeting last week they approved the purchase of the Seagrave Bid. The contract was signed today by the 1st Selectmen and forwarded to Seagrave via the Sales Representative Gerry Post. Matt and I will be traveling to Wisconsin on the 16th and 17th for the preconstruction meeting. Plans will be forwarded in the next week for review prior to the meeting. The total cost after the committee met and added all the options is \$563,664.51. This included all the options in the original specifications with the addition of a larger Engine CAT 485 hp and a full eclipse CAFS system which was more cost than a PTO system but less maintenance over time. The due date is 240 days

(July 4th 2009). We are on the BOF agenda Wednesday the 5th for finance options; Jim and Daryl will be attending. Town will be financing the truck. NVFD funds will be used to lower the price that the town has to finance.

2. Engine 60 had the brake valve and rear end leak repaired the cost was \$1,500. It is in service and should be restricted to in town calls only to save on the wear and tear over the next nine months until the delivery of the new engine. Engine 30 has been completely serviced, pump test and DOT inspection. It had two valves that had to be replaced and repaired. Engine 90 is going tomorrow to be serviced, DOT inspection, pump test and have back up lights and horn replaced. This should complete our scheduled maintenance to prepare for the winter season.
3. The officers with the assistance of the membership will be conducting inspections of the apparatus on a monthly basis to identify any mechanical or repair issues.
4. Matt and I met and reviewed our current budget. We identified the areas of overages and discussed a spending plan for the remaining funds. Needs verses want? With the current budget Air packs and vehicle maintenance have had significant expenditures and we are going to try and compensated for them by reducing the planed new equipment and hose purchases until the spring. Training funds have increased and I am applying for reimbursement from the state.
5. We have been gifted a second hand air compressor from the Avon Fire Department. They received Assistance to Fire Fighters Grant and bought a new compressor two years ago. This unit has been in storage since. It will need some electrical work to install and filters to get it back in service. But it is a 5,000 psi compressor, which will be able to fill our new pack bottles. The Air packs will have their annual service on November 11th.
6. The Emergency management STOC radios are being delivered Wednesday. Training will be conducted for those interested. We may be called for the units in the event of a large incident. B80 and the EM trailer are assigned to these requests. There is a Program Coordinator position posted for the PSTF. Applications are due by 11/13/08.

7. An appeal letter will be going out in the next week or so requesting funding for the replacement of the air packs to upgrade to the new packs.
8. Knox Boxes are being ordered and installed. Matt is creating lists to be placed in E30 and E90. Eventually LCD will have it listed in the CAD for each address. Applications have been given to several town businesses.
9. The extractor/washer has been installed at the school. Gear can now be cleaned locally. Richard has used the equipment and it works well.
10. The I'm responding equipment has been returned due to lack of use by the membership.

Warden's Report:

We are out of helmet rockers that indicate Norfolk

Training: will be e-mailed out

Haz-mat course, 4 days in December, 2 Sunday's, 1 Monday, and 1 Tuesday, for 24 hours of training, if not completed by Jan 1, the course will be 40 hours with testing and competency

Hose testing still needs to be done, try to set something up for 11/11

Received a mini-van for extrication practice

Live burn in Lakeville, Wed. Nov. 5 at 6:00 pm

STOCS training in Winsted

Mechanic's Report:

None

Fire Police:

Busy, have equipment, flash lights

Explorers:

4 of 6 members attended, will be working on bottles and cans

Will be available to assist with Karaoke and Tree Lighting

Received 2 Minitter IV pagers that have been refurbished

Correspondence:

Contract with Segrave

Letter about reimbursement from state of up to \$300. For firefighter I training

Nov. 8 Canaan ball

From Burville fire school, trying to set up summer training program for explorers

Conference as Cheshire for FoI, on 11/15 from 9 – 12:00

Grant applications from insurance for camera

Thank you letter from Winsted Chiefs for assistance during recent call

Approval to do dry hydrant on --- must be done by May 2009

Committee Reports:

- **Building Committee:** looking at alternatives, due to extreme high cost, bids have been thrown out
- **Insurance Committee:** nothing
- **House Committee:** nothing
- **ATV Committee:** money in a 6 month CD

Old Business:

New refrigerator and new copier are in place

Copier is on a 3 year lease, for 15,000 copies, toner is included; all we have to do is purchase paper

Tree lighting – need money for hot chocolate and donuts

M/S/P to spend up to \$100 for hot chocolate and donuts

M/S/P to purchase camera to take photos with Santa, cost around \$70.00

Board of Trustees did not endorse the by-law proposal to eliminate the position of Mechanics.

President will establish a by-law committee to review existing by-laws.

Karaoke night is the same night as a performance for Infinity Hall,
Nov. 22.

Application for Matthew Adamson, does not live in adjoining town, and is not a member of another fire department. It goes against the by-laws, as they currently are written. Chief will speak to Matt to hold his application until by-law change has been addressed.

New Business:

Application for membership from Nicole Miller for active B member will be placed on board for 30 days.

Meeting adjourned at 8:40 pm.

Judy Ludwig
Secretary