

Norfolk Volunteer Fire Department
Monthly Meeting Minutes
Approved and corrected
Oct. 6, 2008

President Rowland Denny called the meeting to order at 7:30 pm.

Secretary's Report

M/S/P to approve the minutes of the Sept. meeting as corrected. They must be posted to the Town of Norfolk web site. Secretary will e-mail them to the town web site.

Treasurer's Report

M/S/P to approve the Treasurer's Report.

LCD

There were 70 applicants for employment for a dispatcher, they will interview 10. The Communications Manager will be Kevin Webb as of Oct. 1. Tower work going on. Working on by-laws. Radio presentations are still going on, New Hartford on Oct. 23. Next LCD meeting will be in Lakeville on Oct 30. Replaced new voice recorder. Life Star will be at LCD on Oct. 11.

Chief's Report:

1. The trip to Seagraves in Indiana I feel was a successful trip the Demo Unit available I feel would address the needs of the department. During the visit all areas of operational performance were addressed and cost estimates discussed with the Seagraves Representative to add options to the demo unit the total cost was \$474, 458 excluding the CAFS system which would be cost prohibitive due to having to entirely re-plumb the pump housing. The PTO for the CAFS would fit however the re-plumbing would be double the cost. Although as of last Tuesday a department from Canada had put a deposit on the Demo unit and is looking at it today.

This leaves us three other options. To keep the contract with American Lafrance cost \$499,000, or to cancel the ALF contract and decide to enter into a purchase agreement with Seagrave for the cost of \$542,645 if the town ops for the prepay options with a 240-270 day build time or Supthen has not yet completed its bid price on the spec they proposed was \$537,400 with a 340 +45 days build time, but did not have pricing on TIC, Radios, Lube system, loose equipment and On Spots. We know the cost to be \$29,965 +/- by Seagraves bid. Seagrave has been very receptive and assisted with options and pricing that would best suit the

department. They also belong to fleet masters who have been our service center the past two years and did the E90 repairs.

2. The Knox Box system is installed a list of current keys we hold has been generated and we will be notifying them about the Knox system. Two units have been installed in E30 and E90.
3. E30 had its service and PM done last week. E60 is still out of service replacing the brake cans and a second visit to address the breaking problem has cost \$1,700. I have an estimate for labor only to keep E60 operational at \$1,600. I cannot express my concern that we are operating a department with two engines. I feel we should have E60 repaired and limit its use until a replacement can be obtained. Tanker 100 air leak has been repaired and its retarder system is functioning normally per Fleet masters. E90 is due for its service as well.
4. Ed Kelly has resigned his position as fire police lieutenant stating lack of assistance by other fire police members. Traffic control is an important function as we require those members performing traffic duties to be properly trained before directing traffic. I will meet with our officers to try and provide a solution for the department.
5. Fire Prevention will be held this Friday at Botelle beginning at 9am the smoke trailer and classroom instruction has been made available for the school children. If anyone can help out it would be appreciated. We will also be bringing E30 to the Daycare at 10 am on Thursday.
6. The cascade compressor is out of service. The repair seems to be futile due to its age. Our neighboring departments with cascades have agreed to assist us with breathing air until an option can be addressed such as a compressor purchase or grant. I intend to make this year's appeal letter to ask for funding toward our SCBA and cascade system.
7. The explorers now all have pagers. The two they are purchasing are on order.
8. The generator has been repaired.

There was much discussion about the purchase of a new truck. A fire department in Canada put a deposit on the demo truck, sight unseen that Daryl and John went to Indiana to test.

M/S by Richard Byrne, Ron Zanobi, to maintain the contract with American LaFrance. Discussion followed. **Motion defeated unanimously.**

M/S/P to call the question. Passed unanimously.

M/S/P Tyler Marchi, Ken Ludwig made a motion, which after discussion, debate and amended was adopted as follows: to recommend to the Board of Selectmen, to purchase a Seagrave fire truck, as we originally spec. it, that meets the requirements of

the original bid, for \$542,645.00, if the town takes a pre-pay option, and not purchase the demo unit and to wait 24 hours to see if the demo unit is still available, and purchase the demo unit, otherwise to purchase the spec. truck.

M/S/P to amend the original motion to include: to wait 24 hours to wait to see if the demo unit is still available, and purchase the demo unit, otherwise to purchase the spec. truck. (included in original motion)

M/S/P Jim Hotchkiss, Matt Ludwig, to authorize the Chief to place a deposit on the demo unit, if it becomes available, contingent on the Selectmen's approval.

The town originally authorized \$468,000.00. The NVFD has approx. \$100,000.00 towards the purchase price. Seagraves has a turn around time of 240 days to build it.

Daryl will meet with the Selectman's office on Tuesday, Oct. 7, 2008.

M/S/P Richard Byrne to leave the decision of whether or not to repair Engine 60 up to the Council.

Warden's Report:

Fan on Engine 30 was not working, will be repaired, Steve Hutchins was appointed by the Chief as a Warden

Training:

Matt Ludwig will post training dates on the NVFD web site.

Jody will offer a CDL class, cost of \$500.00 per person, which in the past the department has paid for, the 2Q training costs \$165.00 per person. To drive a fire truck a member must have at least a 2Q license. Past practice, the member pays up front for the CDL class, and when they have attended and passed the class, the department will reimburse them.

Mechanic's Report:

No report

Fire Police:

New flashlights and vests have come in.

Explorers:

No report

Correspondence:

Availability of Mass Causality trailers, closest one in Danbury

Blue light permit sign up on the board.

Thanks from people who had activated alarms.

Time Capsule for 250th Celebration will be buried on Sunday, Oct. 12, 2008 at 4:00 pm.
Richard requested that pop-up tents be set up by the department.

Committee Reports:

- **Building Committee:**

Meeting Tuesday evening to find out what is happening

- **Insurance Committee:**

- **House Committee:**

- **ATV Committee:**

Request to put the funds into a CD for approx. 6 months

Old Business:

The refrigerator will be delivered on Thursday, and the old one will be disposed.
Richard got prices on a copier machine, can purchase a demo unit for \$900.00, or we could lease it for \$46.00 a month which comes with a service contract and all the supplies except for paper, with a \$1.00 purchase price after 3 years.

M/S/P Matt Ludwig, Sandy Evans to go with Richard's recommendation to lease the copier.

Purchase will go to the Board of Trustees.

No nominations were received for Mechanics.

M/S/P Sandy, Richard to suspend the election of Mechanics, pending the decision on the by-law change.

New Business:

M/S/P Matt Ludwig, Sandy Evans, to spend \$75.00 for hot dogs and candy for Halloween.

Application from for Membership from Matt Adamson, lives in Torrington, but works in town. He is a former member of the Drakeville Fire Department. It will be posted for 30 days and will be reviewed by the Membership Committee.

Paul Padua will head Karaoke Night and Santa Delivery. DJ is already lined up. Karaoke will be the Saturday before Thanksgiving.

Todd Miller will head the Christmas Tree Lighting on Nov. 29. Breakfast with Santa will be Dec. 6.

By-Law change to remove the Mechanics position from the by-laws, and have the Purchasing Agents appointed by the Chief was presented. It will be sent to the Trustees for recommendation.

The Chiefs presented the 2008 Parade Committee with a plaque recognizing all their hard work and trophies during the past parade season. They won Best Commercial Truck in the state for the 2nd year in a row with Engine 90.

M/S/P to adjourn.

Judy Ludwig
Secretary