

Norfolk Volunteer Fire Department
Monthly Meeting Minutes
Oct. 5, 2009

President Jody Zeller called the meeting to order at 7:30 pm.

There were 23 members present.

Secretary's Report

M/S/P Steven Hutchins, Ed Kelley to accept minutes of 9/14/09.

Treasurer's Report

M/S/P Matt Ludwig, Steven Hutchins to accept the Treasurer's report.

LCD

CAD initial set up for all departments is done, now doing cross streets. EMD protocols on H1N1 are due soon. Aug. 21, Harwinton had 20 calls in 1 hour, 2 dispatchers did well, no panic. Audit is done, went well. Good comments about van at State Convention in Litchfield, want to show it off at drills, let them know. Winsted EMS, gave them a proposal, not sure whether it will fly. Radio counsels received 4 bids, wide range of price. Do the departments want to do away with FAX and go with e-mail. How does the membership feel? The NVFD wants to stay the way it is.

Chief's Report:

1. The Engine 90 crew has done it again. Receiving Best Commercial apparatus at the 2009 state convention in Litchfield. Well done I am very proud of all of you that dedicate so many hours to its success.
2. The Micro Clip four gas meters have been sent to Central Products in South Windsor. We have been unable to reach Pentec in New Hartford for service or purchases over the past few weeks.

Central Products is the closest BW meter service center to us. Ironically the cost of calibration of the meters was significantly less than Pentec including the shipping cost. The state issued meters are finally going to be serviced by the DEMHS agency through a vendor at no cost to the town. The town has been paying for the servicing since 2003.

3. The Meadow Brook construction project is due to end this next week. I realize the multiple alarms there have been taxing on all of us. 911 calls to LCD often update us with the cause prior to arrival but please continue to respond just in case conditions are different than reported. Reminder the Knox box is located at the last bay of the outside garage and is only accessible to the fire department to obtain the keys to reset the panel.
4. The DEP Forestry has asked for Email addresses for the department correspondence. I have given them the department's email, which Matt checks as well as mine. DEP will be providing training for the Explorers to meet the new requirements for their response to wild land fires. The DEP forestry crew will be training this week at the Great Mountain Forest. We also did receive the Dry Hydrant grant approval.
5. Matt and I met with North Canaan this past Friday for a plan review of Tallon Lumber we have been asked to attend a preplan drill on the 25th of this month. It will be on the training calendar. We have been invited to train with area departments a lot this month. Attend if you can, not only does it keep our skills up but gets us familiar with those who will come to our aid if we need their assistance.
6. The Fallen Fighters memorial service will be held at the Ct Fire academy Sunday October 18th at noon.
7. We have a grant opportunity for Knox Boxes, which is open until 10/23/09 if anyone would like to assist with the application please let me know.

8. We have received two invoices for the generator service contact and the estimated repairs. I have asked the President to forward these to the building committee for action; we did request \$4,700 for capital improvements to replace the generator.
9. M/S/P Matt Ludwig, Ed Kelley to move forward on purchasing a new generator and not repairing the old one or renewing the service contract.
10. A month or so ago I answered some questions from Father Jefferies of the Catholic Church about the department. To my surprise he had put us in for a funding award in which the Archdiocese of Hartford sent us a \$1,000 donation.
11. The Defibrillator replacement was below the town's insurance deductible and will be forwarded to the BOF for replacement and loss retention.
12. If anyone is interested in attending fire marshal certification class please see me for the details. With the passing of John Foley the town is in need of a Deputy Fire Marshal.
13. I still have Seagrave hats for anyone who would like one. I also have NVFD t-shirts for sale all sizes.
14. Robin Denny is handling the fire prevention activities at the school. The fire marshal's office has purchased the material and Robin is obtaining the trailer from Torrington Fire Department. The date will be Thursday, Oct. 15. Help is needed from members, the principal would like Engine 40 to be there.
15. The Scouts have asked to use the Fire house for a Halloween party on 10/30 Friday as well as Fire Prevention on Friday 10/23 if anyone would like to help out please let me know. They have a Smokey the bear costume that Adam Torrent will wear.
16. I spoke with the Selectmen's Office they would like us to assist with Halloween as we normally do. Not closing the roads just controlling access. Halloween games are tentatively scheduled to be held at the firehouse instead of the Town Hall.

17. E60 update. I have received information that E60 will be sent soon. IFRM has asked for an inventory of the equipment we intend to send with it. So we'll need to find time soon and bring it back to the firehouse, maybe over a weekend, remove whatever we feel we made need (not much is on it) and place on it the old worn equipment that we intend to send to Roatan Island. Richard Byrne and Ron Zanobi have volunteered to go down to train their fire department.
18. A foam water extinguisher has been installed on U50. If it is used one ounce of foam to 2 ½ gallons of H2O is needed when refilled.
19. Ken Ludwig installed a bracket on E40 to hold the airbags in the driver's rear compartment. The estimate for the recent change list is still with Fleet master's they are waiting for part costs from Seagrave engineering. The other issues were looked at the switches were protected with a sealant, the front steering was cover painted the pipe to see if there is still a rub, there are some options for the toggle switch replacement they have also located an older model of the locking cover (new) if that is what we want. All the details will be forwarded to us once they have it all together.

Warden's Report:

Air pack on 40 has issues, needs to be sent out for service. Flashlights need to be sent out for repair.

Fire Police:

Traffic control on Halloween. Fire Police class on Oct. 10 at Burrville Fire House.

Explorers:

No report.

Training:

Riverton Fair on 9, 10, 11 and Columbus Day on the 12, no training this weekend. Members need to be fit tested for their masks, hopefully on the 19th. Matt will e-mail with details.

Oct. 10, Fire Police class in Burrville

Oct. 17, 9:00 am, Hose Testing

Oct 18 or 24, Ropes training at Allyndale quarry

Oct. 20, Rope Rescue drill

Oct. 21, 6:00 officer's meeting.

Oct. 21, 7:30 area chief's meeting

October 25, preplan drill with Canaan.

RIT teams will have training at Winsted Center Station. on Oct. 26

There is a 48-hour pump certification class, cost of \$3200. Need to get members from other departments to join to cover cost, possibly hold in the spring, Daryl will investigate, maximum of 22 participants (about 8 of our members expressed interest) must be FFI Certified to get state certification, you can attend the class, but not get certified if not FFI Certified

Mechanic's Report:

Back up light on E30 has been repaired, if anybody does any work on any truck, please write it down so records can be kept. Air compressor – not sure if it will go to 130 lbs, needs to be checked, found switch cover, cost of \$26.00, but we can't install our own switch cover, it would void the warranty, have to use Waterus equipment

E50 is scheduled to go to George's on Oct. 12, will be out of service a couple of days. Estimate is about \$900.00 to do spring work, and other repairs.

Trucks are getting lots of rust, need to deal with that.

Remember to keep the fuel levels up on the trucks, don't let them drop below $\frac{3}{4}$ of a tank, top it off.

Tire chains have not come in yet, Joe Green was ordering.

Correspondence:

Letter from Conn. Burns Care Foundation, Inc., thanking us for the donation.

Letter from the Congregational Church thanking us for letting them use the grill.

Fund Raising information, for a magic show. Need to start looking at fund raising opportunities.

Committee Reports:

- **Membership Committee:** Steven Hutchings, Richard Byrne, Bobbie Jo Towle
meeting Thursday, Oct. 8, at 6:00 pm
- **Building Committee:** Ken Ludwig
building is going up
- **Insurance Committee:** Daryl Byrne
- **House Committee:** Sandy Evans, Theresa Kochis
- **ATV Committee:**
Services, things are on it, and it's registered
- **By-Law Committee:** Paul Padua, Judy Ludwig, Joe Green, Arthur Rosenblatt
- Proposed By-Law change for Associate Members has been posted since the last meeting.

M/S/P Steven Hutchins, Tyler Marchi to accept the proposed by-law change with the amendment.

M/S/P Paul Padua, Steven Hutchins, to amend the proposed Associate Member Proposal, by changing:

Section 1.5 New Members:

- Shall be a resident of Norfolk, CT. *or live in an abutting town. The NFVD Chief shall communicate with the Chief of the department in the abutting town regarding membership in the NVFD* (delete italics)
- **Incentive Committee**: Ken Ludwig, Brian Hutchins, third person to be named

Old Business:

Casino Trip – need 14 more people to sign up

Decking on E40, \$120.00, E90, \$80.00

M/S/P Steven Hutchins, Brian Hutchins to spend up to \$200.00 to purchase decking for E40 and E90. Funds to come out of department funds.

M/S/P Matthew Ludwig, Jeff Towle, to spend \$75.00 for Halloween candy, hot dogs and chili.

All set with Jersey jugs and nozzles.

New Business:

Tree Lighting is Saturday, Nov. 28, set up at noon, need candy canes and clips.

Breakfast with Santa will be Dec. 5, set up on the 4th. Tickets will be available at the Nov. meeting.

Karaoke will be Nov. 21 at the Pub, more details to follow

Meeting adjourned at 9:20

Judy Ludwig
NVFD Secretary