

Norfolk Volunteer Fire Department
Monthly Meeting Minutes
Sept. 14, 2009

President Jody Zeller called the meeting to order at 7:30 pm.

There were 22 members present.

Secretary's Report

M/S/P Steven Hutchins, Paul Padua to accept minutes of August 3, 2009

Treasurer's Report

M/S/P Matt Ludwig, Jeff Rydel to accept the Treasurer's report.

LCD

No meeting, state police to join Sherman tower, still in negotiations with Winsted Fire, Police, and Ambulance.

Chief's Report:

Chief Report September 14, 2009

1. Congratulations to all the elected officers of the department. Thank you to those who served over the past year and I look forward to serving as chief over the next year.
2. Seagrave / Waterous training seemed to be successful a lot was learned by many. Thank you to all who gave their time over the past month to place E40 in service and train on its use. Drivers/ operators please continue to document your training or operating of E40. I have Seagrave hats please see me if you'd like one.
3. E40 will be going to Fleet masters on 9/21 for steering adjustment and some other small issues noted by the mechanics. The compartment mats were installed to the extrication tool compartment. Equipment is still being arranged so go thru it if you have a chance. All of the needed loose equipment hose, nozzles, etc. should be in and in service now. The foam training has identified a new nozzle called the "mad dog" which was not budgeted for it costs

approximately \$435.00. Would need a motion to purchase under new equipment.

4. If you borrow any equipment make a note on the white board and please return it back to where you took it. Remember tents and coolers need to be available for our rehab or in climate weather.
5. Matt Ludwig and I met with members of Doolittle Lake club to discuss access and wild land interface preplanning. They will be providing us updated maps of the Doolittle areas.
6. There are new guidelines regarding Explorers and fighting wild land/ brush fires. This does not allow under age sixteen to fight them.
7. Richard Byrne and I attend the ICS 400 advanced incident command system in August. The department has met all the requirements of NIMS for 2012.
8. There is a license issue with our fire ground frequency. We need to update our license to a narrow band from wide band. This needs to be done before 2013. However it is a first come first serve issue so Matt and I completed the application and will need a \$135.00 fee approved.

M/S/P Steven Hutchings, Matt Ludwig to spend \$135.00 for the FCC license modification fee for the fire ground frequency.

9. Repairs were made to the “stokes wheel” it now has four ratchet straps instead of two. One Survive air pack was repaired another is out of service. The breathing air compressor has two fill lines again and the air quality test was done. The exterior hose faucet was leaking by again A&B was called for the repair. The hot water heater was repaired as well. The ATV is in need of service and some equipment mounting brackets. I’ll refer to the ATV committee.
10. I finally got registrations for E40, ATV and the ATV trailer.
11. The exterior fire fighters course was canceled.
12. The application for a dry hydrant was completed and submitted to DEP for approval.
13. The EMS First responder license was renewed for 2009/2010. Reminder of H1N1 Flu exposure was also sent by Public Health. I do not believe it will affect us responding to calls just remember if a patient is coughing use a mask to protect yourself.

14. The annual appeal letter is due to be sent out next month. If there are no objections I would like to continue the air pack project. Last year was successful we are half way to our goal of sixteen air packs and we may be able to complete it this year.
15. AED was damaged by water and is out of service, the only one in the firehouse is on E50. Loss claim was submitted to the Town, for a replacement. Needs to go the Board of Finance for approval.
16. Chief was asked to sit on the board of directors for the Litchfield County Chiefs as a representative.

Warden's Report:

No report

Fire Police:

All set

Ed Kelly presented the department with a framed photo of 3 fire trucks that he used to drive, the 1924, 1928 Seagrave and 1937 Studebaker. Thank you Ed. The photo will be hung at the firehouse.

Explorers:

Two new female members joined tonight. Will be meeting on Sept. 27 for their regular meeting to start the JPR's.

Training:

Training schedule is posted on the department web site.

Mechanic's Report:

New forms are out for truck inspections; fill out so mechanics can stay on tips of minor issues. Will be putting registration pods into all vehicles to hold insurance and registration papers. Ken is making up forms with information about all vehicles, oil types, and such so membership knows what goes

into each truck. Went over list of needs for each truck. Price for tire chains for E40, \$275.00 plus \$50.00 for the binders, for the set.

M/S/P Matt Ludwig, Leo Colwell, Jr. to purchase the tire chains with the binders.

M/S/P Ken Ludwig, Steven Hutchins to spend up to \$150.00 to purchase a 115v small pump plus hose and valve to fill foam into E40.

Correspondence:

Thank you from Byrne family and Respite House for donation the NVFD made.

M/S/P Letter from Steven Hutchins, Judy Ludwig to send \$50.00 to burn center for children.

Committee Reports:

President Jody Zeller is reforming some of the committees.

- **Building Committee:**

Excavation started on new Ambulance Building. Digging for the cellar will be started in the next few days, waiting for rebar.

- **Insurance Committee:**

No report

- **House Committee:**

No report

- **ATV Committee:**

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No report

- **By-Law Committee:** Joe Green, Judy Ludwig, Paul Padua, Arthur Rosenblatt, Jody Zeller – proposed amendment change, see

attached, has been approved by the Board of Trustees, and will be posted until the next regularly scheduled monthly meeting and then voted upon by the membership

Old Business:

Casino Trip, people can still sign up, Nov. 1.

Decking on E40 – looks good, spent \$20, to finish all the compartments would be another \$120.00, to do E90, would cost \$80.00.

M/S Matt Ludwig, Tyler Marchi to spend \$200.00 to put decking on E 40 and E90. Motion tabled until next month.

New Business:

ATV needed to get serviced at 10 hours, is long overdue, need \$300.00 to service it, also wants flashlight installed, \$100.00 for chainsaw holder, \$100.00 for the backpack blower holder, old base unit will also be installed during servicing.

M/S/P Jeff Towel, Leo Colwell to spend \$300.00 to service the ATV and install the flashlight bracket

M/S/P Matt Ludwig, Jeff Towel to purchase Mad Dog nozzle using department funds for cost not to exceed \$300.00.

Still have open position for purchasing agent. Dylan Mitchell was nominated and seconded. Secretary cast one ballot. Dylan was elected.

M/S/P Paul Pauda, Matt Ludwig, to reimburse Tyler and gang for diamond plate purchased for E90. Cost of around \$138.00.

Paul suggested reinstated the 50/50 with half going to the parade fund and have going to the winner. Membership was in favor.

M/S/P Leo Colwell, Matt Ludwig to adjourn at 8:57 pm.

Judy Ludwig
NVFD Secretary

Proposed By-Law changes

Article III Membership

Current Language

Section 1.1.6 Associate Members:

- Any person who is an Active Member in another Fire Department and works in the town of Norfolk.
- Shall have State of Connecticut Firefighter I, and provide proof.
- Shall abide by and be subject to the By-Laws of NVFD.
- Shall fill out an application and be elected by written ballot.
- Shall not have the right to vote or hold office.
- When on the scene of a fire, shall be regarded as Active A.

Proposed Language

Section 1.1.6 Associate Members:

- Any person who is an Active Member in another Fire Department and works in the town of Norfolk, *or lives in an abutting town.*
- Shall have State of Connecticut Firefighter I, and provide proof.
- Shall abide by and be subject to the By-Laws of NVFD.
- Shall fill out an application and be elected by written ballot.
- Shall not have the right to vote, hold office, *or receive incentive.*
- ~~When on the scene of a fire, shall be regarded as Active A.~~
- *Shall be subject to all criteria of Article III, Section 1.5 (New Members)*

Article VII Duties of Members

Current Language

Section 6 Attendance at Practices and Meetings

- All active members A, B, D and New Members shall make two (2) practices every quarter of the calendar year.

- All active A, B, D and New Members shall make six (6) monthly meetings per calendar year without missing three consecutive meetings.
- An Active A or B member not meeting these requirements shall be moved to Active D membership until requirements are met.
- An Active A or B member with ten (10) or more years of service can request to be moved to Active C membership.
- An Active D member not meeting these requirements shall be moved to General membership.
- The Training Officer, shall, at six (6) months of the calendar year, inform the membership of their standing for requirements.
- Valid excuses for not meeting the minimum Department requirements shall be:
 - Sickness or death in the member's family.
 - Personal sickness.
 - Performing the duties of their livelihood.
 - Attending school.
- The Chief shall be notified of your absence, and he shall make the final determination.

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 - Valid excuses for not meeting the minimum Department requirements shall be:
 - Sickness or death in the member's family.
 - Personal sickness.
 - Performing the duties of their livelihood.
 - Attending school.
 - *Meets meeting/training requirements of another Fire Department*
- The Chief shall be notified of your absence, and he shall make the final determination.

