

Norfolk Volunteer Fire Department
Monthly Meeting Minutes
May 3, 2010

President Jody Zeller called the meeting to order at 7:30 pm.

There were 28 members present.

Secretary's Report

M/S/P Sandy Evans, Matt Ludwig to accept minutes of April 5, 2010.

Treasurer's Report

M/S/P Steven Hutchins, Sandy Evans to accept the Treasurer's report.

Lou Barbagallo spoke to the department about affordable housing. There is an active plan in town to create affordable single-family dwellings. First home will be build on Old Colony Road on land donated by Mark Burke, that will attract a young family earning about \$59,000.00. House would be sold around\$175,000.00 to \$200,000.00.

LCD

Torrington/LCD talks are progressing nicely. Union negotiations are taking place. Protocol committee is working on plain language. Robert King, accountant from Winsted, will do audit. Jeff will remain as director, ambulance personnel agreed.

Chief's Report:

1. The Dry hydrant is installed at Whalen's on Route 44 across from the transfer station. Thank you to all that helped with the project.
2. The Benedict pond dry hydrant funding from DEP has been requested to cover recent invoices brought to our attention that were not submitted last year for that project.

3. I have attended the recent BOF meetings and no specific questions in regards to the Budget request have been asked of us. The Town Budget hearing no questions were asked of us. The Town Budget vote is the 10th of May.
4. The rabies clinic will be held at the Firehouse on May 8th.
5. The new generator has been installed. The internal clearance is about six inch from the base. I had a concern of its placement due to the poor drainage. I plan to follow up with the town to address the drainage issue in the rear of the building.
6. The Pump Operator course has begun. 14 students enrolled. 10 from the department. The required books were ordered however we are short 3 sets. An instructor recommended workbook is desired by some of the attendees. Matt Bell was getting a cost of the workbooks instead of the short order they would prefer the workbook to assist in their test taking.
7. May 23rd Winsted is hosting a Regional HazMat drill. The request is to dispatch the Winsted area task force for region 5 to assist the HazMat team. As a reminder we are included in the task force for E30 and four fire fighters with Operational HazMat for the response. Anyone interested in attending is welcome. Regardless of certification. The Emergency Management Trailer may also be requested. Would like to ensure we still have personnel in town so please let me know your availability.
8. Got the new package for assistance for firefighter grant. Will be given to Ken Ludwig.
9. Jeff & Daryl attended northwest area chief's meeting in Great Barrington's new fire house.
10. Letter from Thomaston Dive Team, over 50 members all trained. Looking for additional members to train. See Daryl if interested.
11. Ant problem in the firehouse, Jeff will pick up spray; try to get under control before Memorial Day.

12. Requested to assist Prom Promise at Regional 7, May 26 in the morning. Meet at firehouse by 9:30 to go. Engine 30 will be sent.
13. Recall notice for surviv-air, no person goes in alone, use a buddy system. Representative will be coming out to correct the problem.
14. Segrave has a mini pumper, will be here Thursday around 6:00 on its way to be delivered. Worth looking at.
15. Application from Raynard and Pierce, insurance takes effect in August, price increase, Daryl trying to reduce back to what is currently it. Question about members over 65 responding, Daryl looking into that.

Warden's Report:

None

Fire Police:

None

Explorers:

Applied for food permit for Memorial Day. No one is attending summer fire school

Training:

Go to NVFD web site for complete listing of upcoming training.

Mechanic's Report:

None

Correspondence:

Received many nice donations this past month.

Committee Reports:

- **Building Committee:**

Have the CO for the building, a few things to be finished up.

- **Insurance Committee:**

Working on application

- **House Committee:**

Nothing

- **By-Law Committee:**

The committee presented several by-law changes; they will be posted and voted on at the next meeting (changes are italicized and underlined)

Article III Membership

Section 1.5 New Members

- For Active A Membership, shall be given one year to enroll and two years to pass the practical test for Firefighter I *and provide written evidence thereof per NVFD form.*

Article VI Organizational Structure

Section 4.4 The Purchasing Agent (2)

- Shall obtain at least 3 *written/printed vendors* estimates for items over \$500.

- Shall obtain at least 1 written/printed vender's estimate for purchased services to any apparatus over \$500.

Section 7.2 Nominations and Elections

- Members shall receive, by U.S. Mail, a nomination form provided by the Committee to propose their choice of candidates by July 1.
- Completed nomination forms shall be placed in a locked box, located at the Fire House by July 21.
- Nomination results will be posted at the firehouse on-line by August 15.

Article VIII Meetings

Section 1 Annual Meeting

- Shall be held on the second Monday of September for the purpose of electing Officers and the submission of Fiscal Year Reports.
- If a quorum is not met, the Annual Meeting business will be conducted during the October business meeting with no quorum requirement.

- **ATV Committee:**

Nothing

Old Business:

Two quotes for E90 were presented, one from Gowans-Knight and the other from Turnpike Motors.

M/S/P Richard Byrne, Matt Ludwig to accept the quote from Turnpike Motors, for \$5,685.25 and pay for it out of department funds, pending Board of Trustee approval.

M/S/P Jeff Towle, Steven Hutchins to purchase sump pump \$527.95 plus shipping, pending Board of Trustee approval.

New Business:

Memorial Day Open House,

M/S/P Matt Ludwig, Sandy Evans to spend up to \$260.00 for donuts, balloons, coffee

Road Race, need assistance on Memorial Day, see Ron

Breakfast with Santa, Paul got a call from Lisa Auclair wants to hold indoor Farmers Market on the same date we hold our Breakfast, upstairs, pending our approval for the 1st Saturday in December.

Flowers will be sent to Richard Osborne at Geer.

M/S/P Judy Ludwig, Sandy Evans to adjourn.

Judy Ludwig
NVFD Secretary