

Norfolk Volunteer Fire Department
Monthly Meeting Minutes
Dec. 5, 2016

President Paul Padua called the meeting to order at 7:30 pm.

The President asked for a moment of silence for our past, deceased members.

There were 19 members present.

Secretary's Report

M/S/P Rowland Denny, Steven Hutchins the minutes of Nov. 7, 2016., as corrected. Correction, Paul Padua and Ted Hinman attended the Town Parking meeting

Treasurer's Report

We are at 30% of the Town Budget.

M/S/P Richard Byrne, Ted Hinman to accept the Treasurer's Report as presented by the Chief.

Officers' Reports:

Chief's Report:

Officer of the Month: Barbagallo Car 3

- NLCA and BOF member Keith Harvill passed away suddenly on Nov 20th. Services are Saturday, December 10th, 10a at the Congregational church, 12 Litchfield Rd. NLCA borrowed our bunting to honor Keith and his years of service.
- Ken L. attended a CFA Train-The-Trainer class and is now a Q-endorsement trainer with the state of CT.
- Several Limited Access "E-90 Dispatches" last month. Good responses with E-90
- Thank You to the Curling Club for the donation of 1" booster hose.
- The Drone lost video connectivity and was unable to sync with its GPS. Out of warranty, repairs were \$250, paid from the vehicle maintenance line.
- The Annual EMS & FD Christmas Party at Sandy's is Sunday, Dec 18th 5p-8p. Contact sandy with a dish to bring.
- I'll be going to Nights for the next 3 months and responding with the day crew. Brian will have my report during the times I can't make the meetings.
- Annual SCBA Flo-Test is complete. Found that the constant draw on batteries 24/7 require them to be swapped out every 6 months to prevent leaking. Replaced 2 circuit boards and components, around \$100/per for repairs.

- There was a confession to the CSP regarding the stolen fuel and cans. Charges are pending.
- The Ambulance is ordering the fitness facility equipment after the layout is finalized.
- Monday, Jan 23rd 6p is the annual SCBA FIT testing, mandatory for ALL interior firefighters
- Need to clean out the NVFD equipment from the old Amb bay next door of NVFD equipment this month. Building to be demolished this spring if not earlier. (Work Detail: Sunday, Dec 11th 3p)
- Lauren Foley is the Towns new Animal Control Officer. 860-824-7796, 860-921-1372

Important Dates:

- Sunday, December 11th 3p - Work Detail to clean out old Ems building
- Monday, December 12th 6:30p - NVFD Drill
- Tuesday, December 13th 7p -Town Hall, Inland/Wetlands meeting on the city meadow project
- Sunday, December 18th 5p Step off - Winsted Gator Parade
- Sunday, December 18th 5p NLCA & NVFD Xmas Party
- Monday, December 19th 6:30p - NVFD Drill
- Tuesday, December 20th 12N - Pumper bid opening at town hall
- Saturday, December 24th 3p-6p - Santa's Special Delivery
- Monday, December 26th 6p - NVFD officer meeting & Equipment inspection
- Monday, January 9th 7:30p - NVFD monthly meeting
- Monday, January 16th 6:30p - NVFD Drill
- Monday, January 23rd 6pm - NVFD drill, SCBA FIT Testing, Officer meeting & Equipment inspection. *(Mandatory OSHA FIT testing for Interior Members)*
- Monday, January 30th 6:30p- NVFD Drill

Car 2:

No Report

Car 3:

No Report

Car 4:

No Report

Car 5:

Thanks for all the help on the Brush Truck. Kudos to John Hutchins for all the work he has done.

Car 6:

No Report

Car 7:

No Report

EMS Captain:

Some first responders still need to complete the protocols, Dan will be in touch with them.

Fire Police:

No report

Mechanics:

Tanker is still out, and the brakes are being worked on.

Warden's:

New helmets are in.

Explorers:

No Report

LCD:

No Report

Committee Reports:

- **Truck Committee:**

They received 66 bids. The winning bid was \$4,104.04. He will be here with a cashiers check or cash on Saturday.

- F-350 Sealed bid announcement. We received 66 Sealed bids for the sale of the F-350. Top bid was awarded to a party in Naugatuck, CT for \$4,104.04. Funds will go into department checking account to offset the brush truck project.

- The Replacement Engine funding was approved. Currently out to bid with 6 vendors. Bids due back Dec 20th. Opening at 12n at Town Hall.
- The NVFD Truck committee will review all pumper bids and have a recommendation to the membership for the Jan 9th monthly meeting. After membership approval, we will inform the selectmen and sign a contract.
- Need to schedule a truck meeting to review the truck bids for compliance and costs.
- Back-up cam is mounted in the Squad 20. Aux. truck switch next to the compt light switches turn it on. Note: Does not relieve the drivers' responsibility of having a spotter, use your mirrors. 2nd cam will be mounted on the rear of the EM Trailer.
- Nobody's bought the center seat from S-20 as of yet. Still advertising. Town has requested the funds from the sale.
- E-30 & E-40 had their annual inspections. E-40 now down shifts w/ the Jake Brake, Same as E30
- T-100 had 3 rear cracked break shoes and worn drums. Original pads & Drums from 1999. New drums & pads being installed.
- E-90 and U-70 are the last trucks needing annual servicing. U-70 never received its annual service last year. Needs to go this year.

Brush 50:

- A huge Thank You to all the members that have helped out installing parts, running wires, and dealing with the clutter this past month. Winding everything down and moving back to normalcy.
- Waiting on the cancelled check from Cranes, and then submitting paperwork to D.E.E.P. for the \$2500 grant reimbursement.
- 50' Hose Reel, manual rewind, \$854 + shipping. Motion to buy from dept. funds
- 1" forestry nozzle & bumper stop \$83.00 + S&H. Motion to buy from dept. funds
- Fittings for the connection to reel will be purchased locally. Dept. funds
- Pittsfield to wire the speaker & mic to pump area. Same setup as old B-80. Funds from Radio Line
- Sliding Side body step. \$178 + \$20 S&H. Motion to buy from dept. funds

M/S/P Matt Ludwig, Rowland Denny to spend 854.00 plus shipping to purchase a hose reel for the brush truck, depending on Trustee approval, using department funds.

M/S/P Matt Ludwig, Steven Hutchins to spend \$83.00 plus shipping for the nozzle and bumper stop, using department funds.

M/S/P Matt Ludwig, Rowland Denny to spend 198.00 for a side body step for the passenger side of the brush truck, using department funds.

- **Insurance Committee:**

Regional Responder program was halted due to insufficient insurance coverage for members between CIRMA and VFIS. The committee has researched and located a company (Insurance Associates of CT in New Britain) that will cover members associated with this type of response. Still getting specifics together for the rider needed and costs associated. Will need to approach the Selectmen with a package detailing everything.

- **House Committee:**

No report

- **Fund Raising:**

Karaoke night, lots of fun, \$1,303.00 profit.

Breakfast with Santa, numbers were down, about 75 people, but we made \$231.00 profit.

Delivery with Santa will happen on Christmas Eve.

Breast Cancer t-shirts have made approx. \$400.00. We are out of shirts.

M/S/P Rowland Denny, Steven Hutchins to send all profits to Norfolk Children's Foundation in memory of Laverne Barbagallo.

- **Insurance Committee**

Regional Response team looking into insurance coverage. Once information is available it will be brought to the department.

- **Building Committee**

Dec. 13, 2016 at 7:00 there will be an Inland Wetlands meeting to discuss the City Meadow project, to see if there will be any impact to the department. Meeting will be held at Town Hall. All interested members are encouraged to attend. Building committee members should attend to see if anything proposed will impact the future fire station project.

Correspondence:

None

Old Business:

Thank you will be sent to Mike Miller for being our Santa for the tree lighting and breakfast.

M/S/P Rowland Denny, Steven Hutchins, to accept By-Law proposal to add position of EMS Captain to the Council.

New Member Michael J. Fox was voted in unanimously.

New Business:

New application for membership has been developed, removing the criminal investigation line.

Brian Hutchins requested the formation of a cheer committee to recognize members in time of life events.

M/S/P Matthew Ludwig, Steven Hutchins to adjourn at 8:12 pm.

Judy Ludwig
NVFD Secretary