

Norfolk Volunteer Fire Department
Monthly Meeting Minutes
February 1, 2016

President Chelsea Bottum called the meeting to order at 7:30 pm.

The President asked for a moment of silence for our past, deceased members.

There were 21 members present.

Secretary's Report

M/S/P Dan Wuori, Steven Hutchins to approve the minutes of January 4, 2016..

Treasurer's Report

M/S/P Matthew Ludwig, Sandy Evans to approve the Treasurer's Report. We are at 67% of the town budget.

Officers' Reports:

Chief's Report:

Officer of the month: Brian

- New F-550 chassis is here and registered. Make yourselves familiar with the cab components but Please don't drive unless necessary. No weight on rear end until the box is mounted.
- Pumps & front suction have been antifreeze. B-80 is dry and antifreeze in the back shed.
- Selectmen have been given proposal for replacement pumper. Will present financing options to BOF during their budget meetings
- NVFD Budget, 0% increase being presented to department. Increased vehicle maintenance in anticipation of replacing the 10 tires on the Tanker next year. Raised training line. Reduced air pack line as ours are good till 2020.
- Incentive forms to selectmen's office by today
- E-90 had annual service. DOT and Safety only.
- Thanks to Tyler for getting the gold leaf numbers on 90s doors updated.
- U70 needs to go to New Boston. No scheduling needed. Just bring it up
- Sad to announce there is no Chili cook off this year at the church
- The Last older model 4-gas meter in service had the O2 sensor go. I Will order one thru fire equipment HQ. All remaining models are repairable and working properly.
- Working on painting the interior of the station, floors mainly. Cement walls in bay and over by utility.
- Matt Quinn has left the Fire Control Officers position.
- Annual inventory has been updated and being sent to selectmen's office
- Weekend in Norfolk (August 5th, 6th & 7th): the organizing committee needs to know what our involvement is (what day and 2-3 hr. time block) extrication? Handouts? Open house? Truck overview? Light Refreshments? Work in conjunction with Amb? Need ideas

submitted by March 1

- Underbody cleaning system. Thinking of a Pressure washer and chassis cleaner. Need to keep up with the underbody maintenance and properly clean off the solution used by the state to protect our 30 year investment. Steven H has started descaling the rust from E40 and repainting. It's Only 7 years old. Probably going to need to buy proper tools in the future to address long term. Quickly looking online, an electric pressure washer 2000psi is about \$200-\$300 and n undercarriage cleaner is about \$150.
- working on a spring HazMat refresher for everyone. Colebrook has expressed interest to do a joint training on this

In regards to the new chassis, Here's what's I've read so far on the cab:

- The TSC traction control is always on until you shift into 4x4. Recommend turning off if stuck in mud/snow or shift to 4wd.
- Independent shifting gears option or auto is on shifting arm
- The DEF tank is heated as long as the truck is running
- 40gal diesel, 6 gal DEF
- fuel shut off reset switch is on pass side dash (open small access panel) if involved in accident
- doors will lock with keys in ignition. Need a spare cut and stored in body
- cruise control buttons on steering wheel.

- Monday, February 8th 6:30p - NVFD Drill
- Monday, February 15th 6:30p - NVFD Drill
- Monday, February 22nd 6:30p - NVFD Drill
- Monday, February 29th 6p - NVFD Officers meeting
- Monday, February 29th 6:30p NVFD Equipment Inspection
- Tuesday, February 23rd 7p - Colebrook FD size up class
- April 17th, extrication with EMR class
- May 2016, Mass Casualty drill at Curling club, Details TBA

Car 2:

Check your text messages for drills this month.

Car 3:

No Report

Car 4:

E90 needs to be the first out the door for over 152 homes in Norfolk because of limited driveway access. It will be brought up at the next LCD meeting to have specific addresses and trucks toned out based on limited access.

Car 5:

If around on weekends, help is needed to undercoat trucks. See Steven.

Car 6:

No report

Car 7:

No report

EMS Captain:

EMR/EMT test is tomorrow night at 7:15. If anyone is willing to play the part of victim, see Dan.

Fire Police:

No report

Mechanics:

No Report

Wardens:

Waiting on response regarding damages hose that needs to be replaced/covered.

Explorers:

New officers, McKenzie Byrne is the new Chief, Casey Ludwig is the new Assistant Chief, Hunter Gomez is new Treasurer, Halee Moore is new Secretary. Applications for Fire Academy are due if anyone wants to attend.

Tyler Brazil has resigned, need to get his equipment back.

New prices, \$33.25 for vests, they need 10. Total cost is \$332.50, of which \$166.25 will be paid by Explorers, and the NVFD will pay for the other half.

M/S/P Brian Hutchins, Sandy Evans to spend \$166.25 to cost share the purchase of 10 new Explorer vests. This replaces the vote taken at last month's meeting due to price and quantity change.

LCD:

No meeting

Correspondence:

Committee Reports:

- **Building Committee:**

Would like to recommend that the NVFD approach the Town of Norfolk, to re-initiate a building committee for a new firehouse.

- **Insurance Committee:**

No report

- **House Committee:**

Supplies will be purchased.

- **By Law Committee:**

No report

- **Truck Committee:**

New chassis is in. The committee has met with multiple companies to discuss body options for this.

M/S/P Steven Hutchins, Rowland Denny to purchase a Redding body installed by Hartford Truck, with Ford red paint to match the cab, truck will be DOT legal, with a trailer hitch and accessories installed, to total \$25,304.00.

The Treasurer reports that funds will come from the truck CD which is approx. \$25,000, and department funds will pay for the balance. There is an 11 week build time for the body.

This is phase 2 of a three phase project. Additional funds will be needed for the radio, lights, and stripping. This will be reported on at the March meeting.

- **Fund Raising:**

No report

- **Parade Committee:**

Invitation from Middlebury Fire Department parade in August..

Old Business:

Report by the Treasurer on Purchase Order system as discussed by officers. The Treasurer will issue a PO once he receives an order or quote from a vender. If we have an open account, that company will be given a list of authorized purchasers, a PO will not be needed. A PO will be issued within 24 hours of request being made. In the case of an emergency the officers are able to authorize the purchase.

New Business:

Council met on Thursday, to set the 2016-2017 Budget. They are recommending a 0% increase.

M/S/P Matthew Ludwig, Dan Wuori, to send the 2016-2017 Budget Request, in the amount of \$93,290.00, a 0% increase, to the Town.

The ambulance has 6-7 new drivers, they will be buddied up with existing drivers, so look for new faces.

M/S/P Steven Hutchins, Matthew Ludwig that the new truck be called Squad 20.

M/S/P Steven Hutchins, Judy Ludwig to adjourn at 8:23.

Judy Ludwig
NVFD Secretary