

Norfolk Volunteer Fire Department  
Monthly Meeting Minutes  
Dec. 4, 2017

President Paul Padua called the meeting to order at 7:00 pm.

The President asked for a moment of silence for our past, deceased members.

There were 20 members present.

**Secretary's Report**

**M/S/P** to approve the Minutes of Nov. 6, 2017.

**Treasurer's Report**

We are at the % of the Town Budget.

**M/S/P** Richard Byrne, Todd Miller to accept.

**Officers' Reports:**

**Chief's Report:**

- Officer of the Month - Car 6 Rowland
- Good job at the Barn Fire in Lakeville
- Tanker and E90 are now facing out the door. Air shoreline has been Re-plumbed and backing stops are down. *Do not completely rely on the stop.* The weight and power of the truck you can go over it if you're not paying attention. Floors are marked for stop bar placement.
- Please park B-50 & S-20 straight within the lines. Don't leave it crooked.
- Pumpers & Tanker had their annual services, no major issues. B-50 & S-20 can go out when E-90 comes back.
- SCBA packs had their annual flo-test and battery change. Need to change batteries June 1st

- FD only & Parking signs for Meadow Boardwalk are on order thru town and will be installed this week.
- Town opened bids and Tyler's bid was accepted for the purchase of E90
- Selectmen Riska requested a 5 year plan for the department. Getting info together
- Winter Weekend in Norfolk, Infinity Hall is doing s'mores over a metal fire pit/grill on the patio. Looking for a few guys to assist.
- Laurel brook gave fuel for E90 at Lakeville's barn fire. Need to send a thank you
- The Fuel theft case was closed with a guilty plea of Disorderly Conduct. 90 days jail, suspended sentence, 1 year of probation
- Heats on, Make sure the bay doors are closed and entry doors are closed and latched when leaving.
- 1/2 of Department stipends were released this month as budgeted
- Annual Appeal letter will be mailed out this week to the town's residents
- Approached the town for millings or pavement for the new driveway. Stuck with dirt for the winter.
- Trying to get a walk thru of the affordable housing units to show building construction before sheetrock goes up. Possibility of residential sprinkler systems.
- (2) 5-gallon yellow diesel cans are above the Mechanic bench if the apparatus ever run low on scene from pumping.
- 15,000lb Tow straps on the engines now. 30,000 lb. break. S-20,E-30,B-50,E-90
- Remember to drain the pumps when the weather gets cold. Keep the pump heaters switched on
- No Jake brakes in slippery weather E30, E40, & E90
- NVFD was asked by the selectmen to assist in lighting the town center for the "Night in Norfolk", we are going to borrow Canaan's Light tower.
- Winsted Gator parade is next Saturday in Winsted 5p if anyone wants to decorate B-50 or E-30
- Dry hydrant at Whelan's is being repositioned. Sunk into the muck and plugs easily
- Reaching out to Mutual Aid to swap out some 1 3/4" hose for 2.5" hose. With new E-90 we have a surplus and were short on 2.5

CO was found in the EM Trailer yesterday after running the generator. Meter was going off. Need to address the exhaust and correct. Mechanic will be notified.

**Important Dates:**

- **Thursday, December 7th 5-8p** - Night in Norfolk (town center)
- **Monday, December 11th 6:30p** - NVFD Drill & Gear inspection
- **Sunday, December 17th 5p-8p** - Annual Xmas party at Evans
- **Monday, December 18th 6:30p** - NVFD Drill & Gear inspection
- **Monday, December 24th 3p** - Santa's special delivery
- **Monday, January 1st 6p** - Equipment inspection, officers meeting, & Gear inspection
- **Monday, January 8th 7p** - NVFD Monthly Meeting

**Car 2:**

Gear inspection this month on Mondays

**Car 3:**

No Report

**Car 4:**

Light bar order for E-30 was placed

**Car 5:**

No report

**Car 6:**

No Report

**Car 7:**

No Report

### **EMS Captain:**

One AED pad needs to be replaced next month. Spare AED is no longer usable, Dan will bring request to department next month.

### **Fire Police:**

No report

### **Mechanics:**

All the trucks are back. The tool chest needs to be replaced. Price on Amazon with free shipping cost is \$285.00, Lindells is about \$50.00 more expensive. Brian will look into additional costs and report back next month.

### **Explorers:**

No Report

### **LCD:**

No Report

### **Committee Reports:**

- **Truck Committee:**

Good training with new E90, keep list of anything that might need repairing before warrantee expiries.

All apparatus has had headlights upgraded to LED's, much better. Looking at getting fog lights for the tanker.

**M/S/P** Matthew Ludwig, Norm Christenson to spend \$269.00 from Town Funds for fog lights for tanker.

### **Truck Committee:**

- Good training with E90! Keep familiarizing yourselves with its operation.
- E90 is at the dealer for final mounting and punch list items. Report any issues to Hutch or myself for warranty.
- Need to address the top dunnage area of E90. Walking directly on the plastic Tank will break it over time. Going to get a price from Millard's to build a reinforced platform to cover and protect the tank. Will report back
- All apparatus have had their headlights upgraded to LED. Much better lighting now
- Motion for \$269 to add fog/driving lights for the Tanker. Same model as E-90. To be installed in-house. (Town Funds)

- **House Committee:**

Make sure you clean out coolers if you use them. Will be stored with lids off.

**M/S/P** Judy Ludwig, Jon Barbagallo to spend up to \$200.00 from Department Budget to purchase paper goods, plates, cups, plastic ware, etc.

- **Fund Raising:**

Karaoke was a success, profit of \$1,485.00

Grocery bags were donated to Botelle School for students who won a contest.

Tree Lighting and Breakfast with Santa were successes. Served 75 people.

- **Insurance Committee**

No report

- **Building Committee**

Matthew is looking into potential federal grants for new firehouse.  
-Would like to get the department committee started after the New Year to explore and agree on station footprints.

### Correspondence:

None

### Old Business:

Vote on by-law amendment for absentee members. Passed unanimously.

### New Business:

Todd Miller suggested doing a fried dough dinner in February, to tie in with Weekend in Norfolk.

Hailee Moore was voted into membership.

Santa Delivery on Christmas Eve, 4p-6p, Richard will notify Botelle School and ask to have notice put into their newsletter.

M/S/P Todd Miller Matt Ludwig to donate profit from Breast Cancer t-shirts \$549.50 to Norfolk Children's Foundation in memory of Laverne Barbagallo

- Annual Xmas party Sunday, December 17th 5p to 8p at Sandy Evans. Potluck style. Contact Sandy with what you're bringing

- 1<sup>st</sup> Regional Responder Training Dec 19th 6:30p at Harwinton Amb, see Dan or me if interested in being part of this team. 2<sup>nd</sup> training will be in January. Signed the mutual aid agreement with all departments involved. You must be signed off by the Chief before you can respond into another town

Need new LED Christmas lights for the fire truck

M/S/P Matt Ludwig, Todd Miller to spend up to \$100.00 for new LED Christmas lights for the truck to come from Department funds.

35 ft. ladder was taken out of service. Being looked into repair or replacement.

M/S/P Matthew Ludwig, Jon Barbagallo to adjourn at 7:43.

Judy Ludwig  
NVFD Secretary