

Norfolk Volunteer Fire Department  
Monthly Business Meeting Minutes

December 2, 2002

Meeting called to order at 7:30pm.

Secretary's report was accepted as posted.

Treasurer's report was read & accepted.

**LCD:**

- New signals were ratified and will be used starting December. Signals are posted for membership review.
- A 2 hour class at Hotchiss regarding new protocols is scheduled for 12/18 @ 7pm
- A committee has been established to address the EMD activation.
- Simulcast should be on line beginning 1/1/03.

**Wardens:**

- 2 air packs are out for service.
- 3 air pack storage boxes are in disrepair.
- 1 11/2" discharge cap is missing from Engine 60.
- The rear pre-connect on Engine 60 is incorrectly packed.
- The budgeted chain saw will be ordered for Utility 50.
- Liter including donuts/soda/etc has been left in the apparatus. Members are reminded to pick-up after themselves.

**Mechanics:**

- The spotlights on eng 30 need to be removed due to cab cracks. Photos to the manufacturer are in order.

**Fire Police:**

- No report

**Explorer Post:**

- A December meeting will be scheduled.

**Chief's Report:**

- The house siren does not activate during dispatch. The problem will be investigated.
- An apparatus lighting is scheduled in Lakeville for 12/8.
- A computer for training purposes is available from the zone association.
- A firefighter1 class is scheduled for January, and an Incident Command class is scheduled for February hosted by the Sharon Fire Department.

**Training:**

- December and January's training schedule was distributed and discussed. The schedule will be posted.

**Old Business:**

- **The Centennial Committee:**
  - A meeting is scheduled for 12/12 @ 7pm.

- **Building Committee:**
  - The Norfolk Ambulance is processing letters of intent regarding a mutual building venture with the fire department to be filed with the town hall and used for grant writing purposes.
- **Truck Committee:**
  - The committee visited Avon FD to inspect recently purchased apparatus.
  - The next visit will be in Hartford to inspect the new American LaFrance.
- **Incentive Committee:**
  - The committee is entertaining a multi-tier system that includes individual cash stipends ranging from \$1000 to \$350 based on participation criteria to be developed.
- **By-law Committee:**
  - A meeting is scheduled for December 3.
- Blue light permits and membership roster need to be signed.
- The tree lighting was a success, thanks to all for a job well done.
- Information regarding the Breakfast with Santa will be posted. All help will be appreciated.

#### **New Business:**

- The Santa delivery fundraiser is scheduled for Christmas Eve. The possibility exists that 2 engines and 2 Santa's will be needed.
- A letter wishing the department a happy Thanksgiving from an anonymous Botelle student was received.
- A motion was approved to pursue a grant that will provide 70% of the funds necessary to purchase a defibrillator for service in Utility 50.
- A motion was approved to pursue a grant that will provide 70% of the funds necessary to purchase 3 GPS devices.
- A list of the demographics of Norfolk is available from Ken Ludwig.
- Information regarding emergency vehicle operation through intersections is available from Ken Ludwig.
- A guest speaker is scheduled to present at the Historical Society on 12/7.
- All engines are to be stored with dry pumps for the winter.
- A motion to purchase environmentally friendly anti freeze from George's Garage for use in the portable pumps was passed.
- A motion was passed to permanently mount the cell phone in Engine 30 for the approximate cost of \$100 was passed. Also, \$100 for the purchase of batteries will be spent from the budget.

Meeting adjourned at 8:09

Minutes recorded and submitted by Paul Padua