

Norfolk Volunteer Fire Department
Monthly Meeting Minutes
July 12, 2021

President Paul Padua called the meeting to order at 7:00 pm.

The President asked for a moment of silence for our past, deceased members.

There were 17 members present.

Secretary's Report

M/S/P Daryl Byrne, Ted Hinman to accept the Secretary's Report of June 7, 2021.

Treasurer's Report

We are at 106% of the Budget due to the town shortage from last year.

M/S/P Richard Byrne, Ted Hinman to accept the Treasurer's Report.

Officers' Reports:

Chief's Report:

Weekly Training times: 6p at the FH, 6:15p lesson plan, 6:30p leaving or lesson beginning.

-July trainings: Car 5

-August trainings: Car 6

-September trainings: Car 7

Chief's report:

- Excellent work by all at the attic fire 2 weeks ago. Contained with minimal damage to the building.

- Radio Update: The state approved V.23 firmware from Motorola last week. The state just needs to approve the code plug design then Pittsfield communication will program one portable radio for us to verify proper programming. If all works well, we'll get the remainder of the radios.

- 2nd Annual Hartford HealthCare EMS Symposium, Friday, September 24th and Saturday, September 25th at the Center for Education, Simulation, and Innovation at Hartford Hospital.

Let me know if anyone is interested. \$30/pp Dept will cover costs.

- Received \$30,000 from the AKC Grant to cover the expenses for the 800MhZ radios and \$1500 to the department for operations.

- **Motion:** to have the treasurer cut a department check to the town for \$23,702.65 to reimburse their costs for the radio AFG grant.
- **Motion:** to use the remaining \$6297.35 to purchase a dual band mobile for the 2nd assistant chief.

-iPads are ordered but waiting for microchips from China. Ship date of Aug 3rd to 17th. Mounts are already in apparatus. Drivers are never to use while driving, distracted driving policy posted online.

-Recreational Marijuana legalization in Connecticut as of July 1st. The NVFD will remain a drug free workplace.

- Several Grants such as the AFG require the recipient to provide a drug-free workplace, thus prohibiting use of drugs in the workplace (though not off duty).
- Do not respond or participate in meetings or trainings while under the influence of any drug or alcohol.
- Remember that having a CDL will result in a complete prohibition of use, on and off duty, as the CDL & physical, which are federally regulated will fail anyone for having THC in their system.
- Never be impaired while performing any task at the station or fireground by any legal or illegal drug as this will not only threaten your life but the lives of others. Most functions we perform are considered critical tasks no matter how small they seem.
- Case in point: If an apparatus was hit or a firefighter becomes injured and subsequent testing found THC in the firefighter's system (even if it wasn't their fault), proving that the driver or firefighter wasn't negligent in their actions is a tough charge to fight against. This may also affect your ability to obtain benefits in the event of death or disability

- Sold the old Flat top griddle to a food truck in New Haven for \$250

- Weekend-In-Norfolk July 30, 31, August 1st. Water Soccer on Saturday, Time 1p-3p

- Annual Physicals at Concentra, 333 Kennedy dr. Due by August 30th. Don't wait till the last minute. Call for an appointment 860-482-4552

- Fire Hydrant for tanker filling on Laurel way is being replaced. The 2.5" Fitting pulled out of the casting.

- Squad 20 now has a "fob" to Meadowbrook for Medical calls. Tagged, labeled, and clipped on the center console

- ISO audit on July 19th 11am

- Policies and SOP/SOGs updated and are all posted on our website. Officers will be discussing prior to drills to keep everyone informed.

- Distracted driving policy
- NVFD SOPs/SOGs
- Seat belt policy
- Driver training program & driver eval sheet
- Anti-Discrimination/Affirmative Action policy
- Haz com policy/SDS *updated in SDS book
- Haz-mat response plan
- Respiratory protection program
- Mayday policy
- RIT SOG

- Lock out tag out policy
- Tick injury plan
- Infection/Exposure control plan

- Extinguishers during the Monthly equipment check need an initial and date.
- Documented Turnout gear inspections. Annual by an officer, monthly by member.
- This Saturday is North Canaan's parade & firework standby.

M/S/P Matt Ludwig, Jonathan Barbagallo for \$23,702.65 to town for radios. M/S/P Pending Trustee Approval

M/S/P Matt Ludwig, Mike Fox for \$6,297.35 for a New Radio for the 2nd Assistant Chief. Pending Trustee Approval

Important Dates:

- Saturday, July 17th 6p - Step off, North Canaan Parade
- Saturday, July 17th 7p - Firework Standby in North Canaan
- Monday, July 19th 6p - NVFD Drill
- Tuesday, July 20th 6p - Sept 11th committee meeting
- Thursday July 22nd 7p CPR/AED recert with Ted at NLCA
- Monday, July 26th 6p - Equipment/Apparatus inspection, Officer meeting
- Saturday, July 31st 1p-3p Weekend-in-Norfolk Water Soccer (weather permitting)
- Monday, August 2nd 7p - NVFD Monthly Meeting
- Monday, August 23rd (S&RHose line advancement, Smoke Machine at Fire Academy)
- Thursday, August 26th 9a - Hose testing at Botelle school
- Saturday, August 28th - Winsted Parade 6p step off
- Monday, August 30th 5p to 6p - HUB Talk
- Saturday, Sept 18th 8a-12n - Live Burn at Fire Academy *Norfolk*
- Monday, Oct 18th 6:30p-9p (Chimney fire prop at Fire Academy)

Car 2:

There will be a personal gear inspection at & before the next Practice.

Car 3:

- Water soccer will be July 31st at 1-3pm
- Will include both water soccer and pushing smaller balls through a maze.
- Norfolk Hub has also asked for a presentation of NVFD Past/Present and Future
- August 30, 2021 – 5 to 6:00pm All members invited to assist.
- Wear your NVFD 'T' shirts if attending
- Ice from the music school is available through John Hester. Just call when needed

Car 4:

Thanks to all who helped at the Goshen Road fire call. Practice shows.

Car 5:

Discussion of Canaan call to Restaurant for RIT and how we get called for which engine.

Car 6:

No Report

Car 7:

No Report

EMS Captain:

No Report

Fire Marshall:

-The Music School is now open, and students are being housed in the small houses on the property

-Infinity Bistro is now open during shows

-Food trucks will be parking on 44 – be aware of encroachment onto Rte 44.

-Food Smoker is being added to the Bistro in near future.

Mechanics:

No Report

Cadets:

Tobin will be graduating fire school this Saturday at 10:30am. All members are invited to attend. Arrive early to find parking.

LCD:

Jonathan Barbagallo: A new 'Radio committee' is being formed.

Asked for a 'straw poll' on pre-announcements - are they needed: Members agreed that they were not necessary.

Committee Reports:

- **House Committee:**

No report

- **Fund Raising:**

Breast cancer T-shirts have been ordered. Stadium systems store is closed.

- **Insurance Committee**

VFIS Policy has been renewed. No changes.

- **Building Committee**

Committee chose Silver/Petrucci & Associates for the architect. Did several stations in Litchfield County including the Terryville station we visited. Moving forward with the project.

Next meeting is this Wednesday 9/14/2021 @ 6:00pm. At the Fire House.

- **911 Committee**

September 11 T-shirts are in and will be handed out just prior to 9/11
Gary is looking at stones. We are still waiting on the proof for the plaque.
Next meeting will be the 3rd Tues. of the month – 7/20/2021.

- **Truck Committee:**

Have several vendors ready to submit their bids based on our specifications. Just waiting on the green light from the BOS/BOF.

M/S/P Matt Ludwig, Justin Zarzycki to use appeal funds and the money from two trust funds given to the NVFD. Have a department check in the amount of \$60,000 ready for the town to help pay for the new tanker costs if the town approves the purchase. Pending Trustee approval.

4 or 5 Vendors have responded to our request

14-to-16-month Delivery

Town Selectman working with the finance board

NVFD is planning on assisting in funding it through the Appeals, Bequests and Grants.

Correspondence:

Norfolk Children's Foundation sent a thank you for the donation.

Thomaston Fire Dept. sent a thank you for assistance at the storage facility call.

Ellington Fire Dept sent a notification of their parade.

There is a motorcycle fund raiser for a 1,700-mile ride starting in Florida.

Old Business:

Thank you to Ted Hinman for the tree plantings and re-plantings behind the fire house.

RE Paul: The article about the new radios in Norfolk Now did not paint the NVFD in a good light and needs to have a clarification in the next issue. Jonathan will send a letter to the editor.

New Business:

Elections will be on Monday, August 30, 2021 @ 7:30pm

Richard would like to see an updated Covid policy. The officer will discuss it at their next meeting.

New helmets are needed for the Quad. Brian has the info. Money will be from Town line item.

Annual Dinner: Friday, Sept 17 or Saturday, Sept 18 – TBD.

Possible places include: Norbrook and Husky Meadows. (Paul and Daryl to Invest.)

Possible Caterers include: Friends and the Coon Club. (Judy & Paul to Investigate)

Steven suggested a committee for the 120th anniversary in 2026 be started. He will head it.

The 'Tour of Litchfield' bicycle race will be August 1st.

There will be a CPR class at the Ambulance facility on the 22nd @ 7pm. Let Ted know if interested in attending. Requesting an email be sent out.

Meeting adjourned @ 8:09pm

Ken Ludwig