

Norfolk Volunteer Fire Department  
Monthly Meeting Minutes  
March 4, 2024

President Paul Padua called the meeting to order at 7:00 pm.

The President asked for a moment of silence for our past deceased members.

There were 28 members present.

**Secretary's Report**

M/S/P Matthew Ludwig, John DeShazo to accept the Minutes of February 5, 2024.

**Treasurer's Report**

We are at 67% of the Town Budget

M/S/P Richard Byrne, Kerry Yelsits to accept the Treasurer's Report as presented.

**Officers' Reports:**

**Chief's Report:**

- Thank you to everyone who attended the joint Fire/EMS meeting and to members who helped at Weekend in Norfolk. This was the last year of the bonfire. Time to do something else. The next joint meeting will be May 18<sup>th</sup> prior to Memorial Day
- I want do have a small housing ceremony for Brush 50. Does anyone want to help put it together? Talk to the chief. I am thinking TV personality, big cake, Rev Run, breaking a bottle over the thing, Tony, and surprises.
- Budget: We met this month and have prepared a budget for your consideration. The grand total is \$127,725.00. If someone moves and seconds to approve this budget, I can describe the notable changes then we can vote it up or down after any additional questions and comments.
- Officer for trainings this month: Car 1 followed by Car 6 in April and 7 in May
- June 1&2 Big Water class in Riverton see a chief to sign up \$200 per student. Includes meals and knowledge.
- We have put in for SCBA for the AFG grant. In partnership with Winsted. A part of this is cost sharing for the grant writer. Our portion is \$500. Motion to pay out of Dept. Funds pending trustee approval.
- March 12<sup>th</sup> is the next P&Z meeting 1830 at Town Hall. One of the three permits have been approved.
- After Wednesday we will be done updating our alarm assignments at the officers meeting. We will present it to the membership at the next meeting and then we will go on the road to talk to the departments involved.
- A CPR class is needed at the station. Ted Hinman to instruct

**M/S/P** Richard Byrne, John DeShazo to accept the proposed Budget as presented in the amount of \$127,725.00 and to send it to the Town Hall. Passed unanimously.

**M/S/P** Justin Zarzycki, Gary Bottom to spend \$500.00 (1/2 of the cost to write the grant) to hire a grant writer to write a grant with Winsted for the purchase of SCBA packs. To come from department funds, with Trustee approval. Trustees approved.

**Car 2:**

If you need a department photo, see Matt Ludwig, Car 2.

**Car 3:**

E30 will be picked up tomorrow. E90 will be going out next.

**Car 4:**

No Report

**Car 5:**

No Report

**Car 6:**

No Report

**Car 7:**

No Report

**EMS Captain:**

New state protocols for overdose, Narcan kit that are carried on the trucks can be left behind, if it is requested, and those who are medically certified must give a talk to the person being give it, and fill out the papers. Paperwork will be placed in a locked box, and we store it in a safe place. The ambulance also will be doing this.

EMR class, last call for anyone who wants to take the class.

**Public Relations:**

We received praise for the recent social media posts.

Plans are in place for the Memorial Day fly-over.

## **Fire Marshall:**

Fire at 189 Litchfield investigation has been concluded and the cause has been listed at 'undetermined'

## **Mechanics:**

No Report

## **Cadets:**

No Report

## **LCD:**

Budget increase is almost \$500,000.00 more than it was last year.

## **Committee Reports:**

- **House Committee:**

No report

- **Fund Raising:**

Paul and Martyn met with Norbrook. They will donate to NVFD 80 cases of beer that we can put our own label onto the cans. Then we would sell coupons that can be taken to Norbrook to purchase the beer from Norbrook. The beer is to-go, not to be drunk on site. We could make a profit of \$7000.00 Our expenses would be to design the artwork for the can, approx. \$500.00, printing would be free. There is also a fee to the state of CT to approve the label. To go along with selling the beer, we were thinking of having custom engraved beer glasses with our logo to go along with the beer.

**M/S/P** Martyn Banks, Justin Zarzycki to approve the concept of working with Norbrook. 1 abstention

**M/S/P** Matthew Ludwig, Mike Listorti for startup funds for the Norbrook project not to exceed \$500.00 to come from department funds. Trustee approval.

**M/S/P** Judy Ludwig, Gary Bottom at all profits go towards the new firehouse and all seed money goes back into the department funds.

- **Insurance Committee**

Finally got into contact with VFIS for insurance for trucks, between \$15,000.00 to \$20,000.00. Car 3 will have more information at the next meeting. Insurance could be based on actual cash value, not replacement price. More discussion will take place in the future.

- **Building Committee**

**Next P&Z meeting on March 12, 2024, please plan to attend.**

Capital Campaign for fire house will be headed up by Tony Kiser. He would like the NVFD to put together a binder/booklet with information to hand out to people explaining what we are looking for.

- **Anniversary Committee**

Letter and forms have been updated for the Silent Auction to be held on Saturday, August 10, 2024, date will be confirmed by the Curling Club.

- **By-Law Committee**

Nothing to report

**Correspondence:**

Letters will be posted.

**Old Business:**

**M/S/P** Daryl Byrne, Ted Hinman to spend \$404.10 to replace carabiners for ropes team.

New member Karl Janak was voted into membership.

**New Business:**

If you need uniform parts, see Judy Ludwig by March 25, 2024.

Keith Byrne brought up the idea of moving our monthly meeting to the Town Hall or somewhere else in town.

**M/S/P** Steven Hutchins, Thalyia Byrne to have the monthly meeting of the NVFD at the Town Hall on the first Monday of the month until the new Firehouse is completed. If the Town Hall is not available, alternate locations will be looked at.

Goshen fire department is offering a free EMR class, meets Tuesday and Saturday, starting on March 19, 2024, at Goshen Fire House. Sponsored by Hartford Healthcare paramedics. See Keith Byrne for more information.

**M/S/P** Matthew Ludwig, Ted Hinman to adjourn at 8:16.

Judy Ludwig  
NVFD Secretary